



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

Government Degree College,
Teliamura

- Name of the Head of the institution **Dr. Mihir Pal (Present), Dr. Monorajan Das (2021-2022)**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03825262111**
- Mobile No: **9436578140**
- Registered e-mail **gdcteliamura@gmail.com**
- Alternate e-mail **palmihir7@gmail.com**
- Address **Khasiamangal**
- City/Town **Teliamura, Khowai**
- State/UT **Tripura**
- Pin Code **799205**

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Tripura**
- Name of the IQAC Coordinator **Mr. Hamani Bhagya Jamatia**
- Phone No. **03825262111**
- Alternate phone No. **03825262111**
- Mobile **8414962647**
- IQAC e-mail address **iqactlm12@gmail.com**
- Alternate e-mail address **bhagyajamatia@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) [http://www.gdcteliamura.in/.](http://www.gdcteliamura.in/)

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [http://www.gdcteliamura.in/.](http://www.gdcteliamura.in/)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.79	2019	15/11/2019	14/11/2024

6. Date of Establishment of IQAC **01/10/2018**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tripura State AIDS Control Board	Red Ribon Club (RRC) Activity	Tripura State AIDS control Society	2021	4000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Initiatives are taken by IQAC to mitigate the lockdown and to continue teaching learning and other activities through online smoothly.

Seminars, workshops, and awareness programs.

Participation in the All India Survey in Higher Education (AISHE) for the year 2021

Participation in the National Institutional Ranking Framework (NIRF) 2021.

Organization of Interdepartmental Badminton Competition and Indoor Games.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Participation of NIRF 2021	Participated
Raised / Set up of NCC Unit in the College	Not yet approved
Introduction of B.Sc. (General)	Introduced
Proposed to construct Hostel for Girls and boys	Proposal sent to the authority
Feedback Response on faculties from students 2021-2022	Conducted
Feedback Response on college library service 2021-2022	Conducted
Participation of AISHE 2021	Participated
Introduction of Sanskrit Subject as elective	Not yet approved
Career counselling through Placement Cell	Conducted
NSS programme	Conducted
Organisation of National and international Seminar	Conducted

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. Mihir Pal (Present), Dr. Monorajan Das (2021-2022)
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• Pin Code	799205
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• Name of the IQAC Coordinator	Mr. Hamani Bhagya Jamatia

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• Mobile	8414962647				
• IQAC e-mail address	iqact1m12@gmail.com				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.79	2019	15/11/2019	14/11/2024
6.Date of Establishment of IQAC			01/10/2018		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Tripura State AIDS Control Board	Red Ribon Club (RRC) Activity	Tripura State AIDS control Society	2021	4000	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	28/02/2022

15. Multidisciplinary / interdisciplinary

The College has affiliated with Tripura University (A Central

University) in the year 2012. The college offers the following Programme / Subject,

1. B.A. (General) in Bengali, Education, English, History, Kokborok, Philosophy, Political Science.
2. B.A. (Honours) in Bengali, Education, English, History, Political Science.

3. B.Sc. (General) in Human Physiology, Botany, and Zoology

As per university rules, there is no provision for multidisciplinary/interdisciplinary programmes in the General Degree College, Teliamura.

16. Academic bank of credits (ABC):

The College has affiliated with Tripura University (A Central University) in the year 2012. Tripura University introduced " The Choice Base Credit System (CBCS) in the year 2014 for all its affiliating colleges. Since then all colleges under Tripura University are functional as Semester system.

17. Skill development:

Soft Study Course is part of the Tripura University (A Central University) syllabus. Hence, students have the option to select either 2 (in the case of Honours courses) or 3 (in the case of General courses). The soft study courses are available in G.D.C. Teliamura as follows.

1. Indian Constitution & Planning
2. Human Rights & Gender Studies
3. Disaster Management

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As of now, no online course is being offered by the College or by the affiliating University that is Tripura University (A Central University).

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-based education is a system where all the parts and aspects of education are focused on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. There is no specific style or time limit for learning. The student can learn as per their choice. The faculty members, moderators, and instructors guide the students based on the target outcomes.

As the General Degree College, the college is a traditional base education system and taught students as per the provision provided by the affiliating University.

20.Distance education/online education:

Presently only the ongoing course (6th Semester/Final semester) is available for the students in Distance mode.

Extended Profile

1.Programme

1.1	7
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1606
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	337
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	362
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	13
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	86.86
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	02
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the affiliated college, the curriculum is strictly followed provided by Tripura University (A Central University). To complete the syllabus in the stipulated time, a regular departmental meeting of the college is held. As per rules and regulations guidelines, internal examinations are held in due time, and also re-exams are held for those who are unable to attempt due to various reasons. To improve the quality of education, study materials and sample question paper are provided to the students. The scholarship of needy students is an important part of their regular studies. Hence, stipends in various schemes sponsored by

central as well as state governments are carefully monitored by the stipends committee led by Sri Jeremiah Tripura, the Nodal Officer so that no single students deprive of their rights. The college teacher is involved in University activities such as the evaluation of exam answer scripts, syllabus-making workshops, etc. In view of enhancing professional skills, the college adopted the liberal policy in the participation of college faculties in the Orientation Programme, (Faculty Development Program) F.D.P, and higher education. To evaluate the standard of the college, participated in the National Institutional Ranking Framework (NIRF) for the year 2021 and conduct feedback responses from students to assess the faculty's performance and feedback on college library service to improve the library service. The college has also participated every year in the All India Survey in Higher Education(AISHE).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has strictly maintained the academic calendar for each year. As Government Degree College, the institution has to follow guidelines strictly provided by the Directorate of Higher Education, Government of Tripura. As per the rules and regulations of Tripura University (A Central University), the Internal Evaluation is held twice a Semester. The mode of evaluation is depending on the institution of its convenience with the available resources. Therefore, the institution has taken initiative for internal evaluation in its own way firstly offline tests and secondly viva for all students, and also re-exams are held for those who are unable to attempt due to various reasons. Since the semester system is a non-stop academic session, the classes are managed by the guest faculties when all or maximum of regular faculties are engaged in central evaluation at Tripura University (A Central University).

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

In view to enhance professional skills, the college adopted the liberal policy in the participation of college faculties in the Orientation Programme, F.D.P, and higher education. To evaluate the standard of the college, participated in the National Institutional Ranking Framework (NIRF) for the year 2021 and conduct feedback responses from students to assess the faculty's performance. The college has also participated every year in the All India Survey in Higher Education(AISHE). The college includes such ethics, Human values, environment, and sustainability in the 6th Semester as Soft Study Course (SSC).

1. Human Rights and Gender Studies (SSC - II) 2. Disaster Management. (SSC - III)

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

387

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gdcteliamura.in/images/pdf/23548_13_27.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

554

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

675

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IQAC has initiated the introduction of the mentoring system in the institution. Teaching faculties of different departments take special attention to slow learners in different ways. In departmental and monthly teachers' council meetings the weak students are identified and decided to give extra attention to the makeup. It has always tried to enhance the bonding between teachers and students. All faculties have pursued to create a feeling of fraternity among the students. The college has always tried to solve the student's problems not only in respect of academic-related issues but also scholarships and administrative issues. For the betterment of the students, college staffs are always ready to give help, suggestions, support, and assistance physically as well as mentally.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1606	13

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Organizing local level field visits for students such as the nearest Panchayat and Blockoffice for making them familiar with the administration system as well as local current issues. 2. Students participate in competitions at various levels and are simultaneously encouraged to participate at State and National Levels. 3. Project work for 6th Semester students is organized to make our students aware of the experiments and research in brief. 4. Institute frequently organizes various student activities for promoting the spirit of teamwork and goodwill. The institution also conducts activities such as NSS camps, Village Adoption, Tree plantation, Swatch Bharat Abhiyan, and Health awareness camp to help the students to learn the art of living in a team for Social and community welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The knowledge about ICT-enabled tools is very essential in the field of education, for making the teaching-learning process effective. That is why the college always promotes and supports its faculty members to keep themselves updated about the ICT tools. Most of the teachers of Government Degree College are well equipped and trained in respect of using ICT-enabled teaching tools for facilitating the teaching-learning process. Consequently, the college has been able to conduct the virtual mode of teaching during the lockdown period. As a shortage of smart classrooms, all the faculties take smart classes once a week. All faculties use tools such as speakers, CPU microphones, etc and display relevant pictures, diagrams, charts, maps, etc. which makes the teaching-learning process more interesting and effective during the smart class. By using these tools teachers display Teachers also take virtual classes in times of lockdown via online Portal, Google Meet, Microsoft Team, Google Classroom, etc. Through the virtual mode, our college also organizes National

and International webinars on relevant and current issues.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcteliamura.in/index.php/photo-gallery

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

58

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The induction class is held on the first day of college for 1st Semester students. The students are made informed and familiar with the college such as dealing with staff of various sections in the institution, guidelines about stipends, library membership, and facilities of the college, rules and regulations of the college as well as the University, etc. The students were also made informed/aware of the academic calendar and tentative date for internal examination, question paper patterns of internal assessment, and varied policies adopted by the institution. The re-exam is also held for those who enable attempt an internal exam in due time due to unavoidable reasons. All kinds of notifications are notified not only on the notice board but also in all departmental WhatsApp groups so that all students can aware of all their related concerns. The result of the internal assessment is notified to the notice board and concerned departmental WhatsApp groups. If any students wish to check out their answer sheet of

internal assessment, he or she can see by approach the concerned department HOD. The internal assessment system helps the teachers to evaluate the students more appropriately and based on the result of the assessment, Personal guidance is given to the needy students after their assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gdcteliamura.in/index.php/notice

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. At the beginning of the semester through induction class, the exam committee convenor informs the students about the various components of the assessment process during the semester. 2. The internal assessment test schedules are prepared and communicated to the students well in advance. 3. Evaluation is done by the concerned departmental faculty members within the stipulated date of examination. 5. The result of the internal assessment is notified to the notice board and concerned departmental WhatsApp groups. 6. The re-exam is also held for those who are unable to attempt an internal exam in due time due to unavoidable reasons.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.gdcteliamura.in/.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. At the beginning of the semester admission, the admission section provides the related syllabus to the students. 2. Teachers in the initial classes of each semester, introduce the subject/specific course; its importance, and application to the Students. 3. Periodically, the learning outcomes of the Courses and program are measured by taking internal assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of each session, all departments prepare related classes and teaching plans. The Academic Plan contains information such as topic & date of assessment, assignment, presentation, etc. 2. Faculties are organizing field visits for the students to give them knowledge about reality. Extra care and special interaction are done for slow learners. 3. In the Departmental meeting students are evaluated on their attitudes, values, interests, ideas, etc. And also try to find out the solution so that these elements can be nurtured for the betterment of a student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gdcteliamura.in/images/pdf/23548_13_27.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In reference to the outside class activities, the college has a dedicated team of NSS volunteer students, ceaselessly working under the able guidance of Mr. Rakhal Chandra Das, Post Graduate Teacher(HE). It also regularly collaborates with all the different departments of the college. The NSS division of the college arranges and organizes a wide range of philanthropic activities to further inspire the students towards social service and becoming responsible citizens of India. Activities such as Ghar Ghar Tiranga, Ghar Ghar Shusashan campaign, cleanliness (Swachhta Abhiyan) drives, Women Empowerment, Tree Plantation Drives, Water Conservation Drives, Blood Donation Camps, AIDS awareness programs, and Health Check-up camps are been regularly organized by the college. Apart from the NSS units, the different departments of the college are cognizant of their duties in shaping students into responsible citizens of the country by educating students on social concerns through the numerous programs stated above.

File Description	Documents
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

121

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure to implement the plans and fulfill its mission. In terms of well-equipped, computer labs, library, faculty rooms and classrooms with ICT facilities, Seminar Halls with Audio Visual Facilities, Boys and Girls Common room, plan to construct SC & ST hostel separately for boys and girls, etc. The whole campus has an Internet facility for the teachers. The campus has a sufficient playground, badminton, and a volleyball court.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Degree College, Teliamura, College has adequate facilities for sports/ games and cultural activities. At Government Degree College, Teliamura, opportunities related to sports & games are very high and their importance is much cherished. The College has sports facilities which are enumerated as below:- Volleyball Court, Badminton Court. Indoor facilities like Carom and Chess, Chinese games. As a sports event, the Inter-Department Volleyball competition was held last year. Cultural activities also took place from time to time in the college such as on the occasion of any nation as well as State observation Day cultural dance, songs, and drama are performed and Vasant Utsav.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

86.86

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is an open-access management system. All students, faculties, and nonfaculties are allowed to open access to the college library. More than 4 thousand books are available in the library and can be accessed physically. The feedback response on college library service is taken where more than 600 nos recorded as respondents including faculties, nonfaculties, and students, and secured more than 6.0 CGPA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gdcteliamura.in/index.php/photo-gallery

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Today, it is more than an essential skill for students to learn and master the latest IT in order to be ready after graduation. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long-term learning. To cater to the demands and updated facilities for the students IT infrastructure are in constant change and modification. Not in terms of hardware but in terms of software also the integrated system is in a constantly developing process. The College has a computer Laboratory with the requisite number of computers. The college has developed one smart classroom and enabled a seminar hall, for conducting classes for the students. Seminars and various Workshops are also conducted in the Conference hall with an LCD projector and screen. The college is in possession of 17 desktop computers and 2 Laptops. The college also possesses other ICT equipment such as printers, photocopiers, projectors screens, and speakers in adequate numbers and is used for the sake of the students. At present, the college has a broadband connection, and this facility is accessed during our day-to-day work. Even mark uploading during the final examination is possible only because of this connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.76

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Degree College, Teliamura, College has established systems and procedures for regular monitoring, maintaining, and utilizing physical, academic, and support facilities such as sports complexes, computers, classrooms, etc. within the college. The maintenance of physical, academic, and support facilities is carried out by the Office Superintendent, and Technical Assistant, and under the supervision of respective departments by taking the help from in-house staff on daily basis and periodically. And care has been taken to keep the equipment, machine, etc in working condition. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. Financial record for the same is maintained by the college accountant. Since B.Sc. (General) program is introduced from this academic session,

the necessary laboratories are being started installed at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

665

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

nil

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

239

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

nil

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC of Government Degree College, Teliamura, has two student representatives. Student Council Representatives along with class representatives of Government Degree College, Teliamura, actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular& Extra-curricular activities, as per the directives of college administration and teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Students in Academic Administration under the supervision of Teacher and college administration: 1. For successful implementation of day-to-day academic activities at their level. 2. Coordination in communicating the information between students and Teaching Faculty 3. Coordination in conducting special events (awareness programs, special talks, invited lectures, etc). 4. Coordination in organizing Cultural events (under the supervision of the cultural committee) 5. To organize Sports & Games for the students under the supervision of the Sports Committee. 7. Coordination in inviting external guest speakers and organizing the Seminars & Workshops.

File Description	Documents
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association where the alumni gather and meet from time to time. However, the Alumni Association is yet to get its registration. The registration of the association is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We at Government Degree College, Teliamura, believe in quality education and try level best to provide it and also committed to attending to the all-round development of our students so that

they can succeed in life. In order to meet the vision and mission of Government Degree College, Teliamura, 1) Provide value-based education. 2) Mould the character of the younger generation. 3) Have such a system of education that facilitates the overall development of the personality of the students. 4) To inculcate ethical and moral values among students and also to encourage them to become integrated honest citizens capable of handling their careers and lives effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a Government Degree College, Teliamura is under the jurisdiction of the Directorate of Higher Education, Government of Tripura, and is affiliated with Tripura University (A Central University). The various policies and plans of the college are designed and implemented through participative decisions jointly taken by the Principal in consultation with the faculty members and Students .for the management and administration along with rules and regulations, policies, decisions, etc. Principal-In-Charge is assisted by the Teachers' Council (a body elected every year by all the teachers) which imparts an active role in the administrative and academic arena of the college. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This ensures transparency in policy execution. Regular meetings are held by the Principal of the College with the teaching and non-teaching staff where various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The office administration of the College is headed by the DDO (Drawing and Disbursing Officer) who works in coordination with the office staff headed by the Head of Office. Thus, decentralization is managed among the departments, sections, committees, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of GDC, Teliamura has identified the broad aim of the perspective plan on different aspects which are as follows: 1. To provide quality education for needy students. 2. To impart quality and value-based education. 3. To encourage higher education. 4. To aim for the Personality Development of the students. To achieve these broad aims, a set of following objectives are identified to be achieved in coming years: 1. To uphold continuously good academic performance; 2. To inculcate learner-centric and effective teaching-learning process; 3. To ensure transparency and credibility in the process of students' evaluation; 4. To create a research culture among faculty and students. 5. To motivate students for self-employment and to enable them to emerge as entrepreneurs; 6. To involve a friendly, efficient, and flawless administrative set up ensuring a smooth day-to-day functioning; 7. To empower faculty about emerging trends in their profession for academic advancement. Furthermore, the College has always given priority to the all-around development of students on outreach programs through NSS thereby inculcating in its students an awareness of the value of education. The stakeholders are always motivated to introspect, benchmark, and propose innovative ideas which are very much necessary for the continuous growth of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

GDC, Teliamura is under the Education (Higher) Department, Government of Tripura. However, Principal-In-Charge is the administrative head of the College. The Principal along with the Teacher's Council and Office is involved in the academic conduct and administration implementation of the College. The principal ensures that regular day-to-day operations are properly conducted, through interactions and regular meetings with conveners of different committees of the Teacher's Council, teaching and non-teaching staff, Heads of Departments, etc. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically.

Internal Quality Assurance Cell (IQAC):

The IQAC of the college functions under the leadership of the IQAC Chairperson, its IQAC Functions are: IQAC is responsible for fixing quality parameters for various academic and administrative activities Monitoring the organization of class work and related academic activities. Documenting various programs/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement/ sustenance. Recruitment of Faculty/Supporting Staff. Advertisements are published in state and national-level newspapers. Interviews are conducted by a panel as per Government norms. Preference is given to relevant qualifications, teaching, research, and industrial experience.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

GDC, Teliamura, is under the Directorate of Higher Education, Government of Tripura, and offers the following welfare schemes for all of its employees.

1. The Government has provided a Group Insurance scheme and GPF to the Staff (Teaching and Non -Teaching) of the College. This helps the staff in times of need. 2. Maternity (180 days) and paternity (07 days) leave. 3. CCL (Child Care Leave) for eligible mothers with two children below the age of 18 years. 4. Medical allowance of Rs 500/- for non-Gazetted employees. 5. Medical Bill (maintaining coral formalities as per existing Govt. norms) reimbursement facility for all Gazetted employees of the college is also available. 5. Casual leave of 12 days for all categories of employees (Gr-A, B, C & D). 6. Medical leave for 20 days (without commutation) is available for all categories of employees (Gr-A, B, C & D). 7. Earned leave of 30 days for all Gr-C & Gr-D Staff are available as per State Govt. Norms. However, for teachers like Associate Professors, Assistant professors, and PGT, there is no such direct provision of leave. 9. Promotion from one level to another based on API-based CAS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff: Performance appraisal of the teaching staff (Associate Professor & Assistant Professor) is done through CAS (Career Advancement Scheme) as per UGC Regulations 2018. The CAS document reflects the details of refresher/orientation courses/workshops/seminars etc. organized or attended by the teaching staff yearly as each one of these carries marks which will be added up for promotion to the next grade. The teaching performance is also evaluated on the basis of the involvement of the teacher in administrative activities of the college and shouldering of additional responsibilities in addition to the teaching-learning activities which are reflected in the teachers' diary. A committee headed by the Principal, subject expert, and senior faculty member grades the teacher on the overall report submitted by the teacher and approved by the concerned HOD and recommends to higher authorities for the next course of action.

Non-teaching Staff: For non-teaching staff, the appointment is made through the Government of Tripura, and after joining the department as per service rules, they are given promotions as and when the Departmental Promotion Committee (DPC) recommends.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government Degree College, Teliamura, conducts internal financial audits of various sections or committees regularly. The audit board has constituted among the available staff of the college to run the audit. During the audit, not only the fund transaction is verified but also the verification of related register books is done. After the commencement of the internal audit, the brief report is submitted to the head of the institution. The college undergoes an internal audit conducted by the Department of Higher Education and an external audit by the AG office as per notifications. They verify and confirm all finance-related documents. The report of audit is submitted to the higher education department and AG office. In case of query, documents are sent to the college for clarification. All the process in the college is strictly monitored by the Principal and DDO. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.04

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is under the Government of Tripura, so the funds to be utilized are primarily allotted through the Department of Higher Education, Government of Tripura. The fund is allotted to the college through the Department of Higher Education. The optimum end use of the funds is made as per the rules and regulations formulated by the authority. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students which go under the head development fund. These funds are grouped under the heading of non-governmental funds. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development committees and lower purchasing committee are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC in any institution is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in a college. In order to enhance the quality of the college in all spheres, various quality assurance strategies are initiated by the Internal Quality Assurance Cell (IQAC) which are as follows:

1. IQAC in collaboration with various departments conducted National and international webinars during the pandemic period.
2. IQAC also conducted the feedback response on college faculty by students and on college library services.
3. All the faculty members are encouraged and supported to participate in Orientation, refresher courses; Workshops, Seminars and conferences related to the teaching-learning process and research and are encouraged to use audio-visual teaching aids, charts, models, etc. for effective teaching-learning processes.
4. The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars, etc.
5. The IQAC also conducted an internal audit of various sections/committees and departments of

the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structure, and methodologies of operations and learning outcomes at periodic intervals and tries to include the recommendations by the NAAC peer team during their visit. Some of the activities of IQAC in this regard are: 1. The IQAC conducted successfully the feedback response on college faculty by students and on college library services. 2. Teacher's Diary: With the initiative of IQAC all teachers have started maintaining a Teacher's Diary to record their daily class activities and Syllabus completion. All are initiatives taken by IQAC. 3. The strengthening of the ALUMNI association was a priority with IQAC and its activities are improving day by day with the initiatives taken by the able members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Government Degree College, Teliamura, is a co-education institution. Therefore, safety and security are the priority not only for the students but also for the staff to ensure a vigilant system whereevery student, especially girl students feel secure and protected to pursue their educational endeavors. In this regard, the institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus and security arrangements. Students wear ID cards at all times and outsiders are checked by security staff. There are separate washroom facilities for girls and boys. The institution has a common room for girl students. The institution constitutesthe following committees as per norms laid by University/DHE/UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Disciplinary Committee, Students Welfare Committee for the well-being of students and staff in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

GDC, Teliamura, has deep concern about the environment, health, and well-being through the implementation of effective waste management practices. The college uses proper dustbins for wet and solid wastes. The college adopts a few paperless concepts by the digitization of office procedures through electronic means via WhatsApp as groups, email, and smart classroom for document, meeting minutes, memos, and notes in office practices as environmentally preferred alternatives to waste management to reduce pollution. Back sides of earlier unimportant used documents are used to generate new notices and clip in students notice Board, which reduces the investment in paper purchase.

Students are encouraged to use waste paper and newspapers in creative practices during various extracurricular activities. Dustbins have been installed throughout the campus for waste segregation. All concerned of this institution involve in practice to maintain the neatness and cleanliness of the campus. Moreover, the NSS volunteers have also demonstrated the proper procedure for disposing of the waste in adopted villages name Khasiya Mangal Gram Panchayat.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programs organized by college,

intercollege, universities, and other Government or nongovernment organizations to sensitize them towards cultural, regional, linguistic, communal, and socio-economic diversities. In this regard, the college teachers and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, Teacher's Day, Orientation and Farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, Kokborok Day, International Language Day, festivals like Saraswati Puja celebration, etc. As the institution has diverse socio-cultural and linguistic backgrounds, we promote cultural, regional, linguistic, communal social tolerance and harmony. With great fervour, the national festivals, birth anniversaries, and memorials of great Indian personalities are celebrated. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Photographs of a few such programmes celebrated in the college are uploaded thereof.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National Youth Day: 2. National Voters Day: 3. Republic Day: Republic Day is one of three Indian national holidays and it commemorates the enactment of the constitution of India, which occurred on January 26, 1950. 4. Independence Day: Independence Day is celebrated annually on 15th August as a National holiday in India and commemorates the nation's independence from the United Kingdom on 15 August 1947. 5. Constitution day is celebrated at college premises on 26th November every year. Many more programs are organized in the college such as Swachh Bharat Abhiyan and Vigilance Awareness, Van Mahotsav, Blood donation camp, International Human Rights Day; World water day, etc. In such kinds of programs, speakers narrate the fundamental rights, Duties, Values, and responsibilities of citizens as stated in the Constitution of India and appeal to all to remember the struggle for freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect, and the

superiority of constitution in the national life. The institution encourages the participation of students in Sports and Games, NSS at the National level to strengthen nationwide bonds and relations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is an integral part of the college's co-curricular activities. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College celebrates national and

international days, events, and festivals throughout the year in their its capacity. Throughout the session, different days are celebrated by students with the guidance of teachers that help them to know about different cultures and cognitively imagine India as a nation. Republic day is celebrated every year on the 26th of January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm. International Women's day is also celebrated in our college on 8th March every year. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of the many benefits of practicing yoga. It is celebrated to spread awareness about the importance and effects of yoga on the health of people. Teacher's day is also celebrated on the 5th of September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 2020-2021 1. Title of the Practice: Feedback Response from students on faculties. Feedback is any response regarding a faculty's performance or behavior. The purpose of feedback in the assessment and learning process is to improve a faculty's performance - not put a damper on it. It is essential that the process of providing feedback is a positive or at least a neutral, learning experience for the student. The Feedback Response from students on faculties was successfully conducted in the academic year 2020-2021. The Teachers were also awarded Certificates for the Best Teachers in the preceding year based on the Feedback response.

2. Title of the Practice: Awareness on Protecting and Preserving

the Environment

The Practice: Students take part in Plantation and forestation in and around the college for a sustainable eco system and beautification as well. Birds and animals can be witnessed around the college on regular basis. Students and staff have made it a practice to be in touch with the forest department to share valuable information regarding that which will help protecting the bird or the animal which might be a rare species. Students have taken exemplary role in rescuing a hornbill from the college vicinity and let it free in its natural abode without harming it. Such kind of attitude boosts up the college's image to the outer world in a greater light. Gardening is also taken up with much enthusiasm by the students for enhancing the beauty of the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Government Degree College, Teliamura, tries to build up that college will not be only a seat of learning but also a promoter of cultural, social, spiritual, and moral values of the country so as to enable the students to acquire a good character and a balanced personality. Quality education is provided through regular classes and by conducting various programs where students are fully involved. Various cleaning and awareness programs are conducted by the NSS units of the college. Various Social Programs like Fresher's Welcome, Har Ghar Sushashan, Har Ghar Tiranga on the occasion of 75th Independence Day, Teachers Day, and various Games and Sports events are organized with the help of students themselves.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the affiliated college, the curriculum is strictly followed provided by Tripura University (A Central University). To complete the syllabus in the stipulated time, a regular departmental meeting of the college is held. As per rules and regulations guidelines, internal examinations are held in due time, and also re-exams are held for those who are unable to attempt due to various reasons. To improve the quality of education, study materials and sample question paper are provided to the students. The scholarship of needy students is an important part of their regular studies. Hence, stipends in various schemes sponsored by central as well as state governments are carefully monitored by the stipends committee led by Sri Jeremiah Tripura, the Nodal Officer so that no single students deprive of their rights. The college teacher is involved in University activities such as the evaluation of exam answer scripts, syllabus-making workshops, etc. In view of enhancing professional skills, the college adopted the liberal policy in the participation of college faculties in the Orientation Programme, (Faculty Development Program) F.D.P, and higher education. To evaluate the standard of the college, participated in the National Institutional Ranking Framework (NIRF) for the year 2021 and conduct feedback responses from students to assess the faculty's performance and feedback on college library service to improve the library service. The college has also participated every year in the All India Survey in Higher Education(AISHE).

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has strictly maintained the academic calendar

for each year. As Government Degree College, the institution has to follow guidelines strictly provided by the Directorate of Higher Education, Government of Tripura. As per the rules and regulations of Tripura University (A Central University), the Internal Evaluation is held twice a Semester. The mode of evaluation is depending on the institution of its convenience with the available resources. Therefore, the institution has taken initiative for internal evaluation in its own way firstly offline tests and secondly viva for all students, and also re-exams are held for those who are unable to attempt due to various reasons. Since the semester system is a non-stop academic session, the classes are managed by the guest faculties when all or maximum of regular faculties are engaged in central evaluation at Tripura University (A Central University).

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In view to enhance professional skills, the college adopted the liberal policy in the participation of college faculties in the Orientation Programme, F.D.P, and higher education. To evaluate the standard of the college, participated in the National Institutional Ranking Framework (NIRF) for the year 2021 and conduct feedback responses from students to assess the faculty's performance. The college has also participated every year in the All India Survey in Higher Education(AISHE). The college includes such ethics, Human values, environment, and sustainability in the 6th Semester as Soft Study Course (SSC).

1. Human Rights and Gender Studies (SSC - II) 2. Disaster Management. (SSC - III)

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

387

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gdcteliamura.in/images/pdf/23548_13_27.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

554

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

675

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

IQAC has initiated the introduction of the mentoring system in the institution. Teaching faculties of different departments take special attention to slow learners in different ways. In departmental and monthly teachers' council meetings the weak students are identified and decided to give extra attention to the makeup. It has always tried to enhance the bonding between teachers and students. All faculties have pursued to create a feeling of fraternity among the students. The college has always tried to solve the student`s problems not only in respect of academic-related issues but also scholarships and administrative issues. For the betterment of the students, college staffs are always ready to give help, suggestions, support, and assistance physically as well as mentally.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1606	13

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Organizing local level field visits for students such as the

nearest Panchayat and Blockoffice for making them familiar with the administration system as well as local current issues. 2. Students participate in competitions at various levels and are simultaneously encouraged to participate at State and National Levels. 3. Project work for 6th Semester students is organized to make our students aware of the experiments and research in brief. 4. Institute frequently organizes various student activities for promoting the spirit of teamwork and goodwill. The institution also conducts activities such as NSS camps, Village Adoption, Tree plantation, Swatch Bharat Abhiyan, and Health awareness camp to help the students to learn the art of living in a team for Social and community welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The knowledge about ICT-enabled tools is very essential in the field of education, for making the teaching-learning process effective. That is why the college always promotes and supports its faculty members to keep themselves updated about the ICT tools. Most of the teachers of Government Degree College are well equipped and trained in respect of using ICT-enabled teaching tools for facilitating the teaching-learning process. Consequently, the college has been able to conduct the virtual mode of teaching during the lockdown period. As a shortage of smart classrooms, all the faculties take smart classes once a week. All faculties use tools such as speakers, CPU microphones, etc and display relevant pictures, diagrams, charts, maps, etc. which makes the teaching-learning process more interesting and effective during the smart class. By using these tools teachers display Teachers also take virtual classes in times of lockdown via online Portal, Google Meet, Microsoft Team, Google Classroom, etc. Through the virtual mode, our college also organizes National and International webinars on relevant and current issues.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gdcteliamura.in/index.php/photo-gallery

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

58

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The induction class is held on the first day of college for 1st Semester students. The students are made informed and familiar with the college such as dealing with staff of various sections in the institution, guidelines about stipends, library membership, and facilities of the college, rules and regulations of the college as well as the University, etc. The students were also made informed/aware of the academic calendar and tentative date for internal examination, question paper patterns of internal assessment, and varied policies adopted by the institution. The re-exam is also held for those who enable attempt an internal exam in due time due to unavoidable reasons. All kinds of notifications are notified not only on the notice board but also in all departmental WhatsApp groups so that all students can aware of all their related concerns. The result of the internal assessment is notified to the notice board and concerned departmental WhatsApp groups. If any students wish to check out their answer sheet of internal

assessment, he or she can see by approach the concerned department HOD. The internal assessment system helps the teachers to evaluate the students more appropriately and based on the result of the assessment, Personal guidance is given to the needy students after their assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gdcteliamura.in/index.php/notice

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. At the beginning of the semester through induction class, the exam committee convenor informs the students about the various components of the assessment process during the semester. 2. The internal assessment test schedules are prepared and communicated to the students well in advance. 3. Evaluation is done by the concerned departmental faculty members within the stipulated date of examination. 5. The result of the internal assessment is notified to the notice board and concerned departmental WhatsApp groups. 6. The re-exam is also held for those who are unable to attempt an internal exam in due time due to unavoidable reasons.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.gdcteliamura.in/.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. At the beginning of the semester admission, the admission section provides the related syllabus to the students. 2. Teachers in the initial classes of each semester, introduce the subject/specific course; its importance, and application to the Students. 3. Periodically, the learning outcomes of the Courses and program are measured by taking internal assessments.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. At the beginning of each session, all departments prepare related classes and teaching plans. The Academic Plan contains information such as topic & date of assessment, assignment, presentation, etc. 2. Faculties are organizing field visits for the students to give them knowledge about reality. Extra care and special interaction are done for slow learners. 3. In the Departmental meeting students are evaluated on their attitudes, values, interests, ideas, etc. And also try to find out the solution so that these elements can be nurtured for the betterment of a student.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

281

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gdcteliamura.in/images/pdf/23548_13_27.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In reference to the outside class activities, the college has a dedicated team of NSS volunteer students, ceaselessly working under the able guidance of Mr. Rakhal Chandra Das, Post Graduate Teacher(HE). It also regularly collaborates with all the different departments of the college. The NSS division of the college arranges and organizes a wide range of philanthropic activities to further inspire the students towards social service and becoming responsible citizens of India. Activities such as Ghar Ghar Tiranga, Ghar Ghar Shusashan campaign, cleanliness (Swachhta Abhiyan) drives, Women Empowerment, Tree Plantation Drives, Water Conservation Drives, Blood Donation Camps, AIDS awareness programs, and Health Check-up camps are been regularly organized by the college. Apart from the NSS units, the different departments of the college are cognizant of their duties in shaping students into responsible citizens of the country by educating students on social concerns through the numerous programs stated above.

File Description	Documents
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

121

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure to implement the plans and fulfill its mission. In terms of well-equipped, computer labs, library, faculty rooms and classrooms with ICT facilities, Seminar Halls with Audio Visual Facilities, Boys and Girls Common room, plan to construct SC & ST hostel separately for boys and girls, etc. The whole campus has an Internet facility for the teachers. The campus has a sufficient playground, badminton, and a volleyball court.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Degree College, Teliamura, College has adequate facilities for sports/ games and cultural activities. At Government Degree College, Teliamura, opportunities related to sports & games are very high and their importance is much cherished. The College has sports facilities which are enumerated as below:- Volleyball Court, Badminton Court. Indoor facilities like Carom and Chess, Chinese games. As a sports event, the Inter-Department Volleyball competition was held last year. Cultural activities also took place from time to time in the college such as on the occasion of any nation as well as State observation Day cultural dance, songs, and drama are performed and Vasant Utsav.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1	
4.1.3.1 - Number of classrooms and seminar halls with ICT facilities	
1	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File
4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
86.86	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The college library is an open-access management system. All students, faculties, and nonfaculties are allowed to open access to the college library. More than 4 thousand books are available in the library and can be accessed physically. The feedback response on college library service is taken where more than 600 nos recorded as respondents including faculties, nonfaculties, and students, and secured more than 6.0 CGPA.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.gdcteliamura.in/index.php/photo-gallery

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

48

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Today, it is more than an essential skill for students to learn and master the latest IT in order to be ready after graduation. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long-term learning. To cater to the demands and updated facilities for the students IT infrastructure are in constant change and modification. Not in terms of hardware but in terms of software also the integrated system is in a constantly developing process. The College has a computer Laboratory with the requisite number of computers. The college has developed one smart classroom and enabled a seminar hall, for conducting classes for the students. Seminars and various Workshops are also conducted in the Conference hall with an LCD projector and screen. The college is in possession of 17 desktop computers and 2 Laptops. The college also possesses other ICT equipment such as printers, photocopiers, projectors screens, and speakers in adequate numbers and is used for the sake of the students. At present, the college has a broadband connection, and this facility is accessed during our day-to-day work. Even mark uploading during the final examination is possible only because of this connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.76

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government Degree College, Teliamura, College has established systems and procedures for regular monitoring, maintaining, and utilizing physical, academic, and support facilities such as sports complexes, computers, classrooms, etc. within the college. The maintenance of physical, academic, and support

facilities is carried out by the Office Superintendent, and Technical Assistant, and under the supervision of respective departments by taking the help from in-house staff on daily basis and periodically. And care has been taken to keep the equipment, machine, etc in working condition. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. Financial record for the same is maintained by the college accountant. Since B.Sc. (General) program is introduced from this academic session, the necessary laboratories are being started installed at the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

665

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>D. Any 1 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

nil

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

239

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

nil

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC of Government Degree College, Teliamura, has two student representatives. Student Council Representatives along with class representatives of Government Degree College, Teliamura, actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular& Extra-curricular activities, as per the directives of college administration and teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Students in Academic Administration under the supervision of Teacher and college administration: 1. For successful implementation of day-to-day academic activities at their level. 2. Coordination in communicating the information between students and Teaching Faculty 3. Coordination in conducting special events (awareness programs, special talks, invited lectures, etc). 4. Coordination in organizing Cultural events (under the supervision of the cultural committee) 5. To organize Sports & Games for the students under the supervision of the Sports Committee. 7. Coordination in inviting external guest speakers and organizing the Seminars & Workshops.

File Description	Documents
Paste link for additional information	https://www.gdcteliamura.in/index.php/photo-gallery
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an Alumni Association where the alumni gather and meet from time to time. However, the Alumni Association is yet to get its registration. The registration of the association is under process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

We at Government Degree College, Teliamura, believe in quality education and try level best to provide it and also committed to attending to the all-round development of our students so

that they can succeed in life. In order to meet the vision and mission of Government Degree College, Teliamura, 1) Provide value-based education. 2) Mould the character of the younger generation. 3) Have such a system of education that facilitates the overall development of the personality of the students. 4) To inculcate ethical and moral values among students and also to encourage them to become integrated honest citizens capable of handling their careers and lives effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a Government Degree College, Teliamura is under the jurisdiction of the Directorate of Higher Education, Government of Tripura, and is affiliated with Tripura University (A Central University). The various policies and plans of the college are designed and implemented through participative decisions jointly taken by the Principal in consultation with the faculty members and Students .for the management and administration along with rules and regulations, policies, decisions, etc. Principal-In-Charge is assisted by the Teachers' Council (a body elected every year by all the teachers) which imparts an active role in the administrative and academic arena of the college. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This ensures transparency in policy execution. Regular meetings are held by the Principal of the College with the teaching and non-teaching staff where various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of the various departments. The office administration of the College is headed by the DDO (Drawing and Disbursing Officer) who works in coordination with the office staff headed by the Head of Office. Thus, decentralization is managed among the departments, sections, committees, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC of GDC, Teliamura has identified the broad aim of the perspective plan on different aspects which are as follows: 1. To provide quality education for needy students. 2. To impart quality and value-based education. 3. To encourage higher education. 4. To aim for the Personality Development of the students. To achieve these broad aims, a set of following objectives are identified to be achieved in coming years: 1. To uphold continuously good academic performance; 2. To inculcate learner-centric and effective teaching-learning process; 3. To ensure transparency and credibility in the process of students' evaluation; 4. To create a research culture among faculty and students. 5. To motivate students for self-employment and to enable them to emerge as entrepreneurs; 6. To involve a friendly, efficient, and flawless administrative set up ensuring a smooth day-to-day functioning; 7. To empower faculty about emerging trends in their profession for academic advancement. Furthermore, the College has always given priority to the all-around development of students on outreach programs through NSS thereby inculcating in its students an awareness of the value of education. The stakeholders are always motivated to introspect, benchmark, and propose innovative ideas which are very much necessary for the continuous growth of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

GDC, Teliamura is under the Education (Higher) Department, Government of Tripura. However, Principal-In-Charge is the administrative head of the College. The Principal along with the Teacher's Council and Office is involved in the academic conduct and administration implementation of the College. The principal ensures that regular day-to-day operations are properly conducted, through interactions and regular meetings with conveners of different committees of the Teacher's Council, teaching and non-teaching staff, Heads of Departments, etc. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically.

Internal Quality Assurance Cell (IQAC):

The IQAC of the college functions under the leadership of the IQAC Chairperson, its IQAC Functions are: IQAC is responsible for fixing quality parameters for various academic and administrative activities Monitoring the organization of class work and related academic activities. Documenting various programs/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement/ sustenance. Recruitment of Faculty/Supporting Staff. Advertisements are published in state and national-level newspapers. Interviews are conducted by a panel as per Government norms. Preference is given to relevant qualifications, teaching, research, and industrial experience.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

GDC, Teliamura, is under the Directorate of Higher Education, Government of Tripura, and offers the following welfare schemes for all of its employees.

1. The Government has provided a Group Insurance scheme and GPF to the Staff (Teaching and Non -Teaching) of the College. This helps the staff in times of need. 2. Maternity (180 days) and paternity (07 days) leave. 3. CCL (Child Care Leave) for eligible mothers with two children below the age of 18 years. 4. Medical allowance of Rs 500/- for non-Gazetted employees. 5. Medical Bill (maintaining coral formalities as per existing Govt. norms) reimbursement facility for all Gazetted employees of the college is also available. 5. Casual leave of 12 days for all categories of employees (Gr-A, B, C & D). 6. Medical leave for 20 days (without commutation) is available for all categories of employees (Gr-A, B, C & D). 7. Earned leave of 30 days for all Gr-C & Gr-D Staff are available as per State Govt. Norms. However, for teachers like Associate Professors, Assistant professors, and PGT, there is no such direct provision of leave. 9. Promotion from one level to another based on API-based CAS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year	
1	
File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>Teaching Staff: Performance appraisal of the teaching staff (Associate Professor & Assistant Professor) is done through CAS (Career Advancement Scheme) as per UGC Regulations 2018. The CAS document reflects the details of refresher/orientation courses/workshops/seminars etc. organized or attended by the teaching staff yearly as each one of these carries marks which will be added up for promotion to the next grade. The teaching performance is also evaluated on the basis of the involvement of the teacher in administrative activities of the college and shouldering of additional responsibilities in addition to the teaching-learning activities which are reflected in the teachers' diary. A committee headed by the Principal, subject expert, and senior faculty member grades the teacher on the overall report submitted by the teacher and approved by the concerned HOD and recommends to higher authorities for the next course of action.</p> <p>Non-teaching Staff: For non-teaching staff, the appointment is made through the Government of Tripura, and after joining the department as per service rules, they are given promotions as and when the Departmental Promotion Committee (DPC) recommends.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government Degree College, Teliamura, conducts internal financial audits of various sections or committees regularly. The audit board has constituted among the available staff of the college to run the audit. During the audit, not only the fund transaction is verified but also the verification of related register books is done. After the commencement of the internal audit, the brief report is submitted to the head of the institution. The college undergoes an internal audit conducted by the Department of Higher Education and an external audit by the AG office as per notifications. They verify and confirm all finance-related documents. The report of audit is submitted to the higher education department and AG office. In case of query, documents are sent to the college for clarification. All the process in the college is strictly monitored by the Principal and DDO. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.04

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is under the Government of Tripura, so the funds to be utilized are primarily allotted through the Department of Higher Education, Government of Tripura. The fund is allotted to the college through the Department of Higher Education. The optimum end use of the funds is made as per the rules and regulations formulated by the authority. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students which go under the head development fund. These funds are grouped under the heading of non-governmental funds. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development committees and lower purchasing committee are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC in any institution is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in a college. In order to enhance the quality of the college in all spheres, various quality assurance strategies are initiated by the Internal Quality

Assurance Cell (IQAC) which are as follows: 1. IQAC in collaboration with various departments conducted National and international webinars during the pandemic period. 2. IQAC also conducted the feedback response on college faculty by students and on college library services. 3. All the faculty members are encouraged and supported to participate in Orientation, refresher courses; Workshops, Seminars and conferences related to the teaching-learning process and research and are encouraged to use audio-visual teaching aids, charts, models, etc. for effective teaching-learning processes. 4. The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars, etc. 5. The IQAC also conducted an internal audit of various sections/committees and departments of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structure, and methodologies of operations and learning outcomes at periodic intervals and tries to include the recommendations by the NAAC peer team during their visit. Some of the activities of IQAC in this regard are: 1. The IQAC conducted successfully the feedback response on college faculty by students and on college library services. 2. Teacher's Diary: With the initiative of IQAC all teachers have started maintaining a Teacher's Diary to record their daily class activities and Syllabus completion. All are initiatives taken by IQAC. 3. The strengthening of the ALUMNI association was a priority with IQAC and its activities are improving day by day with the initiatives taken by the able members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Government Degree College, Teliamura, is a co-education institution. Therefore, safety and security are the priority not only for the students but also for the staff to ensure a vigilant system wherever student, especially girl students feel secure and protected to pursue their educational endeavors. In this regard, the institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus and security arrangements. Students wear ID cards at all times and outsiders are checked by security staff. There are separate washroom facilities for girls and boys. The institution has a common room for girl students. The institution constitutes the following committees as per norms laid by University/DHE/UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Sexual harassment prevention cell, Disciplinary Committee, Students Welfare Committee for the well-being of students and staff in the

institution.	
File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>GDC, Teliamura, has deep concern about the environment, health, and well-being through the implementation of effective waste management practices. The college uses proper dustbins for wet and solid wastes . The college adopts a few paperless concepts by the digitization of office procedures through electronic means via WhatsApp as groups, email, and smart classroom for document, meeting minutes, memos, and notes in office practices as environmentally preferred alternatives to waste management to reduce pollution. Back sides of earlier unimportant used documents are used to generate new notices and clip in students notice Board, which reduces the investment in paper purchase.</p> <p>Students are encouraged to use waste paper and newspapers in creative practices during various extracurricular activities. Dustbins have been installed throughout the campus for waste</p>	

segregation. All concerned of this institution involve in practice to maintain the neatness and cleanliness of the campus. Moreover, the NSS volunteers have also demonstrated the proper procedure for disposing of the waste in adopted villages name Khasiya Mangal Gram Panchayat.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organize and participate in different programs organized by college, intercollege, universities, and other Government or nongovernment organizations to sensitize them towards cultural, regional, linguistic, communal, and socio-economic diversities. In this regard, the college teachers and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party, Teacher's Day, Orientation and Farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, Kokborok Day, International Language Day, festivals like Saraswati Puja celebration, etc. As the institution has diverse socio-cultural and linguistic backgrounds, we promote cultural, regional, linguistic, communal social tolerance and harmony. With great fervour, the national festivals, birth anniversaries, and memorials of great Indian personalities are celebrated. Students from various regional and cultural backgrounds participate in such programs and present their regional or cultural folk songs and dances. Photographs of a few such programmes celebrated in the college are uploaded thereof.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National Youth Day: 2. National Voters Day: 3. Republic Day: Republic Day is one of three Indian national holidays and it commemorates the enactment of the constitution of India, which occurred on January 26, 1950. 4. Independence Day: Independence Day is celebrated annually on 15th August as a National holiday in India and commemorates the nation's independence from the United Kingdom on 15 August 1947. 5. Constitution day is celebrated at college premises on 26th November every year. Many more programs are organized in the college such as Swachh Bharat Abhiyan and Vigilance Awareness, Van Mahotsav, Blood donation camp, International Human Rights Day; World water day, etc. In such kinds of programs, speakers narrate the fundamental rights, Duties, Values, and responsibilities of citizens as stated in the Constitution of India and appeal to all to remember the struggle for freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect, and the superiority of constitution in the national life. The institution encourages the participation of students in Sports and Games, NSS at the National level to strengthen nationwide bonds and relations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is an integral part of the college's co-curricular activities. The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College celebrates national and international days, events, and festivals throughout the year in their its capacity. Throughout the session, different days are celebrated by students with the guidance of teachers that help them to know about different cultures and cognitively imagine India as a nation. Republic day is celebrated every year on the 26th of January in the college with great enthusiasm and pride. Independence Day is also celebrated on 15th August in the college with great enthusiasm. International Women's day is also celebrated in our college on 8th March every year. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of the many benefits of practicing yoga. It is celebrated to spread awareness about the importance and effects of yoga on the health of people. Teacher's day is also celebrated on the 5th of September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. This day is celebrated to promote the values and principles of a true teacher.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 2020-2021 1. Title of the Practice: Feedback Response from students on faculties. Feedback is any response regarding a faculty's performance or behavior. The purpose of feedback in the assessment and learning process is to improve a faculty's performance - not put a damper on it. It is essential that the process of providing feedback is a positive or at least a neutral, learning experience for the student. The Feedback Response from students on faculties was successfully conducted in the academic year 2020-2021. The Teachers were also awarded Certificates for the Best Teachers in the preceding year based on the Feedback response.

2. Title of the Practice: Awareness on Protecting and Preserving the Environment

The Practice: Students take part in Plantation and forestation in and around the college for a sustainable eco system and beautification as well. Birds and animals can be witnessed around the college on regular basis. Students and staff have made it a practice to be in touch with the forest department to share valuable information regarding that which will help protecting the bird or the animal which might be a rare species. Students have taken exemplary role in rescuing a hornbill from the college vicinity and let it free in its natural abode without harming it. Such kind of attitude boosts up the college's image to the outer world in a greater light. Gardening is also taken up with much enthusiasm by the students for enhancing the beauty of the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Government Degree College, Teliamura, tries to build up that college will not be only a seat of learning but also a promoter of cultural, social, spiritual, and moral values of the country so as to enable the students to acquire a good character and a balanced personality. Quality education is provided through regular classes and by conducting various programs where students are fully involved. Various cleaning and awareness programs are conducted by the NSS units of the college. Various Social Programs like Fresher's Welcome, Har Ghar Sushashan, Har Ghar Tiranga on the occasion of 75th Independence Day, Teachers Day, and various Games and Sports events are organized with the help of students themselves.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college plans the following steps for implantation in the future:

1. To increase the smart classroom with modern teaching facilities.
2. Enhancing academic excellence through the use of a smart classroom.
3. Introduction of Sanskrit as an elective subject in the college.
4. Rise of NCC in the college.
5. Regional /National seminars will be organized by different departments of Arts and Science.
6. Setup of the new computer classroom. Strengthening the support for students.
7. To setup up E-granthalaya And N-LIST for the College Library
8. Installation of Laboratories for Botany, Zoology, and Human physiology.