



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT DEGREE COLLEGE, TELIAMURA
Name of the head of the Institution		Dr. Monoranjan Das
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03825-262111
Mobile no.		9436578140
Registered Email		gdcteliamura@gmail.com
Alternate Email		iqactlm@gmail.com
Address		Khasiamangal, Teliamura
City/Town		Teliamura
State/UT		Tripura
Pincode		799005
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Sri Hamani Bhagya Jamatia
Phone no/Alternate Phone no.	03825262111
Mobile no.	8414962647
Registered Email	iqactlm@gmail.com
Alternate Email	bhagyajamatia@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gdcteliamura.in/">http://www.gdcteliamura.in/.</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gdcteliamura.in/">http://www.gdcteliamura.in/.</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.79	2019	15-Nov-2019	14-Nov-2024

<b>6. Date of Establishment of IQAC</b>	01-Oct-2018
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Health awareness programme on Corona Virus	12-Jun-2020 1	162
Canteen facilities renovation	07-Jul-2020 3	1455

Feedback response from students	24-Jul-2020 20	1455
Renovation of students common room	26-Aug-2020 5	1455
Participation in National Institutional Ranking Framework	04-Nov-2020 25	1455

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tripura State AIDS control Society	Red Ribon Club (RRC) Activity	Tripura State AIDS control Society	2019 1	4000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Initiatives are taken by IQAC to mitigate the lockdown and to continue teaching learning and other activities through online smoothly.

Seminar, workshops, awareness programmes, training

Participation in National Institutional Ranking Framework (NIRF) 2020.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Online IQAC-Students Meet	Organized
Webinar	Organized
Proposal to fill up few vacant Guest Lecturers	Approved and appointed
Proposal and plan for classes and students common rooms	Approved and started
Collection of feedback response from students	Conducted
Participation of NIRF	Participated
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

31-Dec-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

As affiliated, the college follows all rules and regulations provided by Tripura University as well as the Directorate of Higher Education Department, Government of Tripura. The notice regarding admission process is uploaded in the college website. Wherein all necessary informations are mentioned i.e. eligibility criteria, course offered, intake capacity, reserve category, fees, and important dates etc. The eligible candidates are selected on the basis of merit and reservation policy as per state

government is strictly maintained while admission process. Internal marks of the students of each semester are sent to Tripura University online by all departments individually. The list of eligible candidates for the end semester examination is sent online and verified by the exam committee. The end semester examination result is uploaded in the college website for easy access to all students. The list of students eligible for various stipends scheme sponsored by central and state government is verified by Nodal Officer at the Institutional level and sent online to the concerned authorities. All relevant information regarding the college, notices, and announcements are uploaded on the college website. The same notices and announcement are also circulated and shared in the college's social media chat groups among the departments, semesters, and staffs.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As the affiliated college, The curriculum is strictly followed provided by the Tripura University (A Central University). To complete the syllabus in the stipulated time, a regular departmental meeting of the college is held. Since the lockdown period due to the worldwide pandemic disease of the Corona Virus, the classes and internal assessments are held online mode. As per rules and regulations guidelines, internal examinations are held in due time. To improve the quality of education, study materials and sample question paper are provided to the students. The scholarship of needy students is an important part of their regular study. Hence, stipends in various schemes sponsored by central as well as state government are carefully monitored by the stipends committee led by Nodal Officer so that not a single student deprive from their rights. The college teachers are involved in University's activities such as evaluation of exams answer script, syllabus making workshop etc. In view to an enhance professional skill, the college adopted the liberal policy in participation of college faculties into the Orientation Programme, F.D.P, and higher education. To evaluate the standard of the college, participated in the National Institutional Ranking Framework (NIRF) for the year 2020 and conduct the feedback response from students to assess the faculties' performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
No file uploaded.		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Feedback response was conducted by the IQAC to self-assess the performance of the college faculties on 24th July, 2020. The feedback response was collected in the prescribed form. After the completion of a successful feedback response, the result copy has been handed over to each faculty members for self assessment and also instructed them to improve in which they are lacking.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BA	EDUCATION	20	25	18
BA	ENGLISH	20	39	20
BA	HISTORY	20	41	20
BA	POLITICAL SCIENCE	40	62	40
BA	GENERAL	400	451	400
BA	BENGALI	40	51	34

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	547	0	15	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	14	0	0	2	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC has initiated to introduce the mentoring system in the institution. Teaching faculties of different departments take special attention for slow learners in different ways. In departmental and monthly teachers council meetings the weak students are identified and decided to give extra attention to them for makeup. It has always tried to enhance the bonding between teachers and students. All faculties have pursued to create a feeling of fraternity among the students. The college has always tried to solve the student's problem not only in respect of academic-related issues but also scholarships and administrative issues. For the betterment of the students, college staffs are always ready to give help, suggestions, support, assistance by physically as well as mentally.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1455	15	1:97

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	15	8	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	NA
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	6TH SEMESTER	07/08/2020	10/11/2020
BA	NA	5TH SEMESTER	26/12/2019	16/03/2020
BA	NA	4TH SEMESTER	08/08/2020	27/11/2020
BA	NA	3RD SEMESTER	27/12/2019	16/03/2020
BA	NA	2ND SEMESTER	07/08/2020	27/11/2020
BA	NA	1ST SEMESTER	27/12/2019	16/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the guidelines of Tripura University – A Central University all semester examinations are conducted in the college on behalf of the university. The question papers of examinations are designed and provided by the university. For General Degree Course university semester exams carries 80 marks and 20 marks are evaluated on the basis of internal exams conducted by the College. The college follows criteria for internal evaluation system as given by University and also through various criteria decided by the various departments of the College. All the circulars are communicated on notice boards and social media chat groups from time to time. The faculty informs and elaborates the syllabus, its objectives and paper patterns to students at the beginning of the session. The faculty members provide extra guidelines, mentoring and counselling to students. Internal Assessment Tests, Projects, Seminars, Sessional exams, Viva-voice, Assignments, etc are the method of internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has its own academic diary (academic calendar) where all necessary information's are comprehensively provided i.e. Class routine, departmental profile, tentative dates, holidays, leave record etc. The academic diary is updated annually and is given to faculty members. The college has also release annually "Syllabus Cum College profile" (prospectus) at the time of new admission. It contains the College Mission, Vision, the names of the members of the administrative committee, faculty members, clubs, cells and committees, nonteaching staff, details of the departments, college -rules, extract of the University rules and regulations for the examinations, academic calendar, space for regularity record and notes.



## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdcteliamura.in/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GENERAL	BA	ELECTIVE	98	91	92.85
BNGH	BA	BENGALI	18	15	83.30
EDCH	BA	EDUCATION	10	8	80.00
ENGH	BA	ENGLISH	5	3	60.00
PLSH	BA	POLITICAL SCIENCE	20	18	90.00
HISH	BA	HISTORY	5	5	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdcteliamura.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
How to maintain adopt a healthy lifestyle during COVID19 pandemic situation	IQAC	30/08/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	NA
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
NA	NA	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	NA	NA	NA	NA

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	NA	NA	NA	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	NA	1	NA	NA

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme on AIDS and HIV	NSS Unit of GDC, Teliamura	2	87
Birth Anniversary Mahatma Gandhi	Government Programme	12	57
Programme on Swachchhata hi Sewa	NSS Unit of GDC, Teliamura	12	50
Celebration of Republic Day	Government Programme	12	35
Awareness programme on Tobacco effects	Health Dept. Govt. Tripura	1	35
Tripura state AIDS control society	Government Programme	1	31
Celebration of Independence Day	NSS Unit of GDC, Teliamura	12	21
Discussion on Mahatma Gandhi	Government Programme	10	15
Mahabanutsav	Government Programme	1	15
International Yoga Day	Government Programme	3	15
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
The International Some`s Day	Department of Political Science	The International Some`s Day	11	18
Tripura sate AIDS Control Society	NSS Unit, GDC, Teliamura	Awareness	9	21
Armed Forces Flag Day	NSS Unit, GDC, Teliamura	Collection of contribution	1	10

		for donating to Sainik Welfare		
Rastriya Ekta Diwas, October, 2019	NSS Unit, GDC, Teliamura	Speech and oath taking	1	25
6th International Yoga Day, June, 2020	NSS Unit, GDC, Teliamura	Online programme with live yoga session and speech by dignitaries	3	23
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nil	NA	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0
Text Books	892	17840	0	0	892	17840
Reference Books	3632	1450832	0	0	3632	1450832
e-Books	0	0	0	Nil	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0

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#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	6	1	1	0	0	0	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	6	1	1	0	0	0	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
IMFLIPNET	Nil

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance and utilization of college infrastructure is under the supervision of the College Development Committee (CDC) led by the Principal of the college. On the basis of Teachers` Council and Departmental meeting`s proposals the CDC adopted the policies and taken decision for maintaining and utilizing all the physical, academic and support facilities. CLASS ROOMS: The institution repaired and maintained the available resource of the class rooms well before the beginning of the academic session once in a year. Thereafter if requirement comes out from the HOD for repair / maintain again in the midsession, the necessary equipment provided and repaired immediately by CDC. Computer and IT Infrastructure: The computers (Computer lab, class rooms, office, staff room, library, office of Principal/Administer) is carried out by IT department which is vested in charge of the maintenance of computers and internet connectivity, and procurement of hardware, software and related equipments. The college website is designed and maintained by IT. Power: The internal electric division of PWD maintains electrical facilities in the college as and when required. Other electronics goods i.e. fan, bulb, tube light, refrigerator, water purifier ect. are repairs /replaces by the out sourcing. Library: The library is headed by library assistant. The library book issue register is strictly maintained while issuing the library books either students or faculties and staffs. The books are issued to borrower in time and have to return back it in within the stipulated date. Sports Complex and Accessories: There is no Physical Education department in the college. Hence, all equipments of the department are maintained by the Sports In-charge officer. Sports accessories are issued to the students as well as college staffs and strictly maintain the Accessories Issue Book Register. Whenever fund has allocated for sports, CDC decided to buy accessories by following the rules and regulations. Teliamura General Degree College, situated at the Ampri-Amarpur highway has a permanent boundary wall covering the front campus ensuring its security. The Development Committee and the NSS Unit look after all the matters related to maintenance of buildings, sewage systems, gardens sports complex and lawns in the college.

[www.gdcteliamura.in](http://www.gdcteliamura.in)

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	ST Scholarship, SC Scholarship, Ambedkar Post Matric Scholarship, OBC Scholarship	614	215130
b) International	NA	Nil	Nil
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### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
0	Nil	0	0
No file uploaded.			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	0	0	0	0	Nil
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### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	Nil	Nil	Nil
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2020	Nil	Nil	Nil	Nil	Nil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	Nil	Nil
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

**ACTIVITIES OF THE STUDENTS' COUNCIL:** The Students' Council of the college is an elected body of student representatives. The Council's main objective is to provide assistance to the students, Principal, Administration and faculty whenever needed. The Students' Council is actively engaged in various academic, administrative and cultural activities in the college throughout the year. Admission process: The semester system is in operation in the college. Every year fresh admissions take place in the month of June-July. During this time volunteers from the Students' Council help in maintaining discipline in the college and aid the applicants in filling up of forms etc. Student's Council Election: Every year the election to the Students' Council takes place and the members of the existing Students' Council assist the college authority in the same. Fresher's welcome programme: Every year the Students' Council organizes the Fresher's Welcome programme to give a hearty welcome to the newly joined first semester students. Independence and Republic Day: The days of national importance like Independence Day and Republic Day are celebrated in the college and the members of the Students' Council enthusiastically participate in these celebrations. NSS: The council is actively involved in all kind of programme such as Blood donation camp, plantation, Swatchha Bharat Abhiyan organized by NSS every year. Cultural programme and Annual Sports Day: The Students' Council together with the Games and Sports sub-committee organize the Annual Sports Day programme in the college once in year. Involvement in IQAC: Two students and one alumni representative are also part of IQAC of General Degree College, Teliamura.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?



No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

2

**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

General Degree College, Teliamura has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards Decentralized governance system. There are so many committees in the college and the Coordinator/Nodaln Officer /Programme Officer/ Convener of each committees/sections has sufficient Freedom to do Their assigned duties. The members of any committee including Convener are unanimously selected in the Teachers` Council meeting. Some of the ways in which this is done are as follows: Programme Coordinator, Examination committee Convener, IQAC Coordinator, NSS Coordinator and conveners of different clubs and cells in consultation with the College Development Committee. They are given delegated powers and autonomy to take care of the day today running of the institution in their specified areas of work. Each Department of the college has been given sufficient freedom to organize their academic activities and events through the Head of Department. The entire college student community is divided into clubs, cells and committees, and given the responsibility to conduct various competitions, activities and events of the college. Each faculty member is given freedom and opportunity to organize field trips as and when needed as part of the academic activity of their respective subject. The College promotes a culture of participative management. The planning is done mainly at the following three levels: strategic, tactical and operational. Strategic Planning and Management: Chairman, Governing body, managing committee Tactical Planning and Decisions: Principal, Administrator, IQAC Operational Planning and Decisions: HoDs, Class supervisors, other faculty members, administrative staff, Students` Council, clubs, committees and forums.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

**6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The End Semester examinations for the students are conducted by Tripura University. College conducts two (02) internal assessments of students according to the guidelines provided by the university. Class tests, student seminars, examinations, debates, class

	<p>room presentations viva etc are conducted by departments to evaluate the students. Traditional examination system is complemented with project works, seminar, workshop etc. Teachers are judiciously engaged in conducting the examinations as well as evaluation of the papers both in the college and in the university respectively.</p>
Human Resource Management	<p>The College always support in free hand to the members of all faculties to participate in orientation and refresher courses Organizes workshop on different valued and safety measure to adhere to in daily life and in work place.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The College has introduces for wi-fi facility in the campus for use of the e-learning resources. Since, NAAC accredited as "C" Grade, the college is trying best to upgrade the library, ICT and infrastructural facilities with the objective of providing better tools of learning to the students. Installation of water treatment plant has done in the College. The number of class rooms increased as 1st floor has constructed in the year.</p>
Research and Development	<p>The College always encourages faculty members not only to publish papers in books and journals but also motivates faculty members to present papers in International/National/State Level Seminars, workshops and to act as resource persons. The College encourages departments of organize national and international seminars, conferences and workshops.</p>
Admission of Students	<p>Admission of student in to the college is done as per the norms set by Tripura University and the Department of Higher Education, Government of Tripura. As this college is Govt. College, the admission criteria and declaration are made by Department of Higher Education, Government of Tripura. • The admission process is done in the college completely on the basis of merits of the students and as per guidelines of Department of Higher Education of Tripura.</p>
Curriculum Development	<p>As affiliating University (Tripura University) decides about curriculum development. Inclusion of field work project for 6th Semester, industrial visit and educational excursion has</p>

made the curriculum more effective.  
Compulsory examination system is complemented with project works, viva, seminar etc.

Teaching and Learning

The college tries its best to keep in touch with latest tools to function teaching and learning in a systematic way i.e use of ICT in classes, Online class during lock down period etc. The college website displays notices before admission, and reports of recent events, photos of various programmes organized in the college by the students and teachers. The College is equipped with Biometric attendance for teaching and non-teaching staff and installed CCTV camera in the college campus for its security.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	There is a College Development Committee in the college with members from faculty to help with the planning and execution of extension of the college. The Committee not only discusses financial matters regarding grants received, but also sends proposal or requirement of the college to the higher authority.
Administration	The college tries its best to keep in touch with latest tools to function the administration in a systematic way. Notices and announcements are uploaded in the college website and communicated to different departments and stakeholders through social media (whatsapp) from the office. IQAC notice and information is circulated by the coordinator himself through email. The college has a partial Management Information System. The college website displays notices before admission, and reports of recent events, photos of various programmes organized in the college by the students and teachers. The College is equipped with Biometric attendance for teaching and non-teaching staff and the CCTV camera under the surveillance of the college campus.
Finance and Accounts	College office and accounts section is fully computerized. The college keeps the records of finance and accounts in computers for transparent functioning of Finance and Accounts

department of the college. This helps to increase the efficiency of staff towards the transparency in financial transactions. Salary of faculty members and staff is transferred directly to the bank account. This helps to increase the efficiency of staff towards the transparency in financial transactions.

**Examination**

Examination Committee looks after all the examination related matters of the college. As per guidelines of Tripura University, the exams of the End Semester and internal examinations conducted by the college. The evaluation of the end semester exams is done by the University centrally wherein faculties of the college are engaged as on deputation. The evaluation of the internal exams is done by the concerned college and marks slip list are sent to the University. The result of the examinations is declared centrally by the University and uploaded in the portal of Tripura University. In this process, the students fill up examination form through online mode and submit the printed copy of the filled up form to the college along with requisite fees and documents. After verification, the academic committee of the college submits the form to Tripura University through online and offline mode.

**Student Admission and Support**

The college has a separate admission committee which handles all kind of related issues. The admission process of the college as per the norms of DHE. The College uses software for the admission purpose to timely publish the merit list of the applicants. Provisions of Help Desks are made to assist the applicants in up the admission forms and submitting the requisite fees.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nill	Nill	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nill	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Scholarships are provided to students as per Govt. norms.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college keeps the records of finance and accounts in computers for transparent functioning of Finance and Accounts department of the college. Store and library verification is done at regular intervals. Library registers of Departmental Library are maintained by the Head/In-charge of the departments. External audit as desired by Controller and Auditor General (CAG) is done at regular intervals. External audit was done by the IQAC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not yet maintain formally registered parent-teacher association. But interactions of faculty members with parents whenever required, departments come up with new suggestions related to the overall development of the students. Valuable suggestions for the development of the College, analyzing the reasons behind students lack of attendance.

## 6.5.3 – Development programmes for support staff (at least three)

1. College level computer training for needy staffs for the smooth function of the institution. 2. Health awareness Programme. 3. Training on OPAC of E-granthalaya.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives for development of College Hostel, 2. Initiatives for introduction of new subjects (Economics, Sanskrit and Bio-Science), 3. Initiatives for improvement in drinking water facility, 4. Initiatives for construction of Girls' Common Room and new College Canteen

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Health awareness programme on COVID 19	12/06/2020	12/06/2020	12/06/2020	162
2020	Canteen's facility renovation	07/07/2020	07/07/2020	10/07/2020	1455
2020	Feedback response from students	24/07/2020	24/07/2020	14/08/2020	1455
2020	Renovation of Students Common Rooms	26/08/2020	26/08/2020	01/09/2020	1455
2020	Participation on NIRF 2020 (Indian Ranking)	14/11/2020	14/11/2020	10/12/2020	1455

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observation of International Women`s Day	06/06/2020	06/06/2020	81	59

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Celebration of World Environment Day. NSS unit has organized environmental awareness programme like World Environment Day 2. College celebrates 'Vanmahotsab' every year in the first week of July to spread awareness about environment and sustainable development. By planting of Trees the 'Vanmahotsab' is celebrated. Plantation. 3. Promote and conscious practice regarding the importance of energy saving by making them switch off lights, fans, projector, microphones etc. before leaving the classroom and office.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Physical facilities	No	0
Provision for lift	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	11/09/2020	1	Awareness Programme on HIV/	Sensitizing the audience about HIV	89

					AIDS organized by NSS Wing of the college	AIDS, the Do's and Don'ts to be followed.	
2020	1	1	12/06/2020	1	Health Awareness Programme on Covid 19 organized by IQAC	Sensitizing the participants about Covid 19, the precautions to be followed etc.	162
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Diary Cum College Profile	09/07/2019	Government Degree College, Teliamura, publishes an Academic Diary cum College Profile for all students, faculty and stakeholders every year which contains values and code of conduct for students, student's council, various clubs and committees, syllabus and also related to academics.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Online celebration of International Yoga Day Celebration	21/06/2019	21/06/2019	18
An awareness program on "Evolution of the Concept of Old Age Homes" organized by Dept of Education.	23/09/2019	23/09/2019	78
Mahabanutsab	28/06/2019	28/06/2019	16
Discuss about on Mahatma Gandhi	04/10/2019	04/10/2019	25
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tobacco, smoking, chewing of gutka is prohibited in the college campus and the



bad affect of all these is highlighted through various programmes, notices and mentoring sessions etc. To keeps the campus neat, clean and green dustbins are installed in every corner of college campus and class rooms. By planting of saplings, forestation programmes are organized by NSS and NCC Units every year. In respect of Energy conservation initiative, the college has keeps in mind always whenever purchase equipment which follow environmental safety norms. The college has motivates students to put the computer in sleepy mode when not in use and always turn off monitors. Minimizing the paper work and wastages by doing limited printing, use of electronic method for the information / circulation/ notices etc. At the end of the classes, one staff is instructed to visit the all classrooms and corridor and close the equipments like fan, tube, bulb, water cooler.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Online Classes for all semester during the Pandemic of COVID 19. All possible help, cooperation and coordination with the students and there after online internal assessment. 2. Online strategies to continue teaching-learning process and interaction with various stakeholders during the Corona pandemic. 3. Organizing online or offline seminars/webinars/workshops/awareness programs such as observation of online International Yuga Day and awareness programme on forestation, AIDS/HIV, COVID19 etc. 4. Free hand support to participation of faculty members in Orientation Programme/FDP/workshops/webinars to update themselves and to continue the exchange of knowledge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree College, Teliamura is a place where students come to learn not only to gain knowledge but also attempt to buildup all round development of each students of the college such as mental, physical, logical, cultural, social, spiritual and moral values. As a vision of the college, the higher education shall be reached and spread up to every remotest area of the state so that each citizen become well educated, good character and balanced personality. The quality education is provided through regular classes and by conducting various programs where students are fully involved. To provide quality education, faculties are given full support for attending Orientation Programme, Refresher, workshops and seminars. The college always tries to maintain gender-equity in the Institution by following the fundamental rights as well as human rights. Various cleaning and awareness programs are conducted by the NSS unit of the college. Various Social Programs like Fresher's Welcome, Teachers Day and various Games Sports events like College Week, Inter class basketball tournament, volleyball, competitions etc, are organized with the help of students themselves.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

IQAC, G.D.C, Teliamura, would resolutely aye the following to be implemented in the 2019-20 session: As the ongoing worldwide pandemic situation due to COVID19, the college shall emphasize on digitization and online method for smooth

functioning of the college. The institution will circulate each and every events, notice, through social media and college website portals in the next academic session. The college tries to upload all the classes in the coming session at the college portal, at least the class summary. Lecture notes of vital topics would be there at portal and share via social media chat groups for the betterment of the students. Quarterly e-magazine of the college will be published from the next academic session. The result and various activities of each department will be available in the college portal. A proposal will be sent to the affiliating university (Tripura University) and Directorate of Higher Education, Govt. of Tripura to introduce Commerce and Sanskrit subject in the college. The NCC Unit will be set up in the college for the interest of the students. The college intends to intensify ICT based classes in the next session. Every department has been instructed to conduct ICT classes and each faculty has instructed to join professional training courses (FDP) especially on managing online classes and Co-creating for sooth operation of ICT. Seminars, workshops, will be conducted in the next academic session. Each department will take the initiative to conduct the e-seminar on various burning issues for the betterment of students. G.D.C, Teliamura intends to set-up sports infrastructure in college campus. Sports week will be held wherein various sports activities as inter department volleyball, cricket match and athletics etc games will be played. Music, Art, Painting, competitions will take place in order to encourage the students' extra-curricular activities. Regular excursions, study-trip will go on like the previous academic sessions. In order to combat the scarcity of teaching staff, contractual qualified teachers would be engaged. Alumni association of the college will be reconstituted to strengthen the association and held annual conference. As for the students' attendance and feedback, there would be a separate 'Students Corner' in the college website. Students can directly send suggestions or any problem they face regarding academic and non-academic matters in that portion.